



Admission Policy



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Vision

Striving to nurture empathetic, global citizens who, through creative problem-solving, will make the world a better place.

Mission

- We are committed to the IB Philosophy with a focus on supporting social-emotional development.
- Our learning community embraces innovation by collaborating with universities and industry leaders to solve real-world problems.
- We are a culture that is innovative and professional, encouraging voice, choice, and agency.
- We build high-quality learning experiences for all.

Values

Be Kind	Be Respectful	Be Responsible	Be Safe
Show compassion and empathy towards others.	Treat others with dignity and consideration.	Take ownership of your actions and their consequences.	Prioritize safety in all actions and decisions.



Rationale / Purpose for the Policy

Sandnes International School (SDIS) is an IB school following the Norwegian 'privatskole' law. A privatskole is an independent school, approved by the Norwegian Government to teach an alternative curriculum to the national curriculum. The IB is an approved alternative to the national curriculum and follows the Primary and Middle Years Programmes (PYP and MYP). The language of instruction is English with Norwegian taught at every year level.

The purpose of the admission policy is to ensure transparency in the admission process and to be compliant with both the Norwegian laws and regulations as well as the IB Standards and Practices. This policy has been created by the school leadership team and approved by the Board.

General Admission information

Sandnes International School (SDIS) is open to anyone who fulfills the conditions for admission to public schools (Privatskolelova § 3-1 and Opplæringslova § 2-1). When there are more applicants than places in a class, the school must use approved admissions criteria to determine who is successful. This also aligns with IB Standards and Practices, specifically Standard 3 - Culture 1 and Culture 2. (p. 10)

According to Opplæringslova §2-1 and §8-2, all students must be placed in a class whose students were all born in the same calendar year. Exemptions to this law must be applied for through the Kommune. Sandnes International School is approved for 200 students.

Admission Process

Once the students fulfill the conditions to attend a Norwegian school, we can start our Admission process. New applications for SDIS are made online, through the school website www.sdis.no. There are two types of admission. You must pick one.

Main Admission:

Applications for the next academic year are processed and communicated in admissions rounds. Each of the rounds can be considered an admission deadline.

- The first round of offers - Last Friday in January of each year
- The second round of offers - First Friday in March of each year
- The third round of offers - Last Friday in April
- The fourth round of offers - Last Monday of the academic year

Each applicant will be given a deadline to accept. Unsuccessful applicants will be contacted to confirm if they want to stay on the list.

Supplementary Admissions:

Places can be offered throughout the school year when there are available places in a class. The supplementary admissions will cease in April each year. These places may be offered throughout the academic year. The start date will be established in collaboration with the appropriate staff members. When there are more applicants than places in a class, the following admissions criteria will be used to determine successful applicants.

Admissions criteria

1. Children of employees
2. Siblings of students who are already enrolled or are enrolling in Sandnes International School
3. Students with previous IB education
4. English language school experience that has been for longer than 6 months. (including preschools)
5. Students with at least one non-Norwegian parent

Accepting an offer

1. To secure your child's place at SDIS, the school's admissions document must be completed by the established deadline.
2. Your child's place is secured on receipt of:



- a. Completed offer form
 - b. Payment of the first invoice (*This fee is not refundable if your child is withdrawn from school before the first day of tuition*)
3. Families will be invited in for a meeting to meet with a coordinator and/or class teacher when they are offered a supplementary offer. If your offer is for the beginning of the school year, each family must attend the back-to-school meetings at the beginning of the school year.
 4. After a child has started school, three months' notice of withdrawal is required. The notice begins on the 1st of the month following receipt of the school's withdrawal form.

Appeals

Applicants have the right to contest an Admissions decision as outlined in Forvaltningsloven §28.

To do this, parents can do one of the following:

- Write a letter addressed to the school board.
- After the school board responds, you can also address your concern to the Statsforvaltningen (County Governor in Rogaland), who will make the final decision.

Related School Policies and Plans

This policy is in line with the following school policies:

- IB Inclusion policy
- Child protection policy
- School Environment Plan

References/Acknowledgements

International Baccalaureate (2022) *Program standards and practices*. Retrieved from:

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Privatskolelova (2023) *Lov om private skolar med rett til statstilskot Kapittel 3. Elevane*. Lovdata (LOV-2023-06-09-30) <https://lovdata.no/lov/2003-07-04-84/§3-1>